

CITY OF WEST PALM BEACH
PARKING SYSTEMS ADMINISTRATOR
Salary Range: \$79,310 - \$99,214 (DOQ)

Operates the City's parking system such that public parkers perceive adequate resources and availability; have a safe & convenient access to those resources and that the resources are operated in a financially sound manner. Performs responsible administrative and professional work managing the operations of all City owned and operated parking facilities, surface lots, On-street and Off-street parking, parking meter collection, enforcement & maintenance; coordinates parking for special events in the downtown area; establishes initiatives, programs, materials and staffing requirements, budgets, and projections & recommends improvements & operational changes. Conducts parking needs analysis and designs parking management plans to meet both short term and long range parking demands.

QUALIFICATIONS: The position requires a bachelor's degree in Business Administration, Public Administration, Engineering or related field and 5 yrs. progressively responsible experience in a public parking or municipal traffic/transportation program, including administration/budget & public relations or any equivalent combination of training and experience.

Certification from the International Parking Institute as a Certified Administrator of Public Parking or ability to obtain within 1 yr. of employment. A valid FL driver's license is required. A valid driver's license from any state (equivalent to a State of FL Class E) may be utilized upon application, with the ability to obtain the State of FL driver's license with 30 days from day of appointment.

HOW TO APPLY: If you are interested in applying for this position visit website at www.wpb.org and apply online.

OPEN UNTIL FILLED

EOE/DRUG FREE WORKPLACE